

AI – POWERED FINANCE EFFICIENCY

LEVERAGING AI, MICROSOFT COPILOT & ADVANCED ANALYTICS FOR FINANCE EXCELLENCE
(HRD CORP CLAIMABLE COURSE 10001663826)

Introduction

In 2026, finance teams are under intense pressure to deliver **faster insight, stronger accuracy, and stakeholder ready communication**, without compromising compliance, auditability, and governance.



With **Microsoft 365 Copilot now embedded across Excel, Word, PowerPoint, and Teams**, and leading AI tools significantly improving analysis and document generation, finance can now automate routine work, strengthen forecasting, and surface risk signals in a fraction of the traditional time.



This **2 – day intensive, hands-on program** equips finance professionals with immediately usable skills from **finance specific prompting** and **Copilot – powered Excel modelling to no – code dashboards** and **AI – assisted anomaly/risk detection**.

Unlike generic AI courses, this program is built for **Malaysian corporate finance realities**, aligned to **MFRS reporting contexts**, and designed around real workflows in **accounting, FP&A, budgeting, audit, treasury, and compliance**.

You'll explore:

AI FOUNDATIONS & CORE FINANCE APPLICATIONS

AI in 2026: The Finance Perspective

Assess where AI fits in Malaysian finance workflows and identify the top 3 finance processes to improve with AI.

Prompt Engineering for Finance Professionals

Apply finance prompting frameworks and build a reusable prompt library by completing core tasks across tools.

Microsoft Copilot & Excel AI for Finance Teams

Use Copilot + AI – assisted formulas to produce a presentation – ready variance report & budget – vs – actual model.

Predictive Analysis & Financial Forecasting with AI

Build a 12 – month, 3 – scenario cash flow forecast using AI analytics tools.

ADVANCED APPLICATIONS, DASHBOARDS & AI STRATEGY

AI – Powered Financial Documentation & Presentations

Transform a raw monthly P&L into a complete board pack using Copilot/AI within a tight time target.

Building Real – Time Financial Dashboards

Build a live P&L and cash flow dashboard with automated alerts for threshold breaches using Julius AI or Looker Studio.

AI for Compliance, Risk & Audit Support

Use AI to detect seeded anomalies & produce a documented risk finding pack with remediation actions.

AI – Driven Financial Strategy & Departmental AI Roadmap

Create and present a 90 – day finance AI implementation roadmap covering priority use cases, tools, governance, timeline, and measurable success metrics.

AI WORKFLOWS

DIGITAL ASSISTANTS

PROMPT ENGINEERING

Outcomes That Matter

After this program, you can:

- Integrate AI and Copilot into daily finance work to accelerate analysis, reporting, and documentation.
- Write reliable, finance – grade prompts that produce accurate, structured outputs with verification steps.
- Use Copilot in Excel to build models, forecasts, and scenario analysis more efficiently.
- Create executive – ready dashboards and visual insights using no/low-code AI analytics tools.
- Detect anomalies, red flags, and risk patterns using AI-assisted methods and documentation practices.

Program Snapshot

Duration	:	2 Days (14 hours)
Mode	:	Face – to – Face, interactive, hands – on Hands – on activities,
Methods	:	workflow – based learning & work – based project
Industries	:	Applicable to all sectors

Audience (No prior AI or technical background required)	:	<ul style="list-style-type: none">• Finance Managers, Finance Executives, and Finance Business Partners• FP&A, Management Reporting, Budgeting & Forecasting teams• GL, Costing, Finance Operations (AP/AR), Treasury• Internal Audit / Compliance / Risk (finance-facing)• Anyone responsible for financial analysis, reporting, dashboards, board packs, controls, or compliance documentation
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Key Benefits

- Faster reporting cycles
- Higher quality insights
- Reduced errors and rework
- Standardization across the finance team
- Stronger governance and compliance readiness.
- Capacity uplift without extra headcount
- Clear adoption pathway

Time	Day 1 Content	Day 2 Content
0900 – 1030	Welcome & Networking Module 1: AI in 2026: The Finance Perspective	Recap & Kickoff Module 5: AI – Powered Financial Documentation & Presentations
1030 – 1050	Break	Break
1050 – 1300	Module 2: Prompt Engineering for Finance Professionals	Module 6: Building Real – Time Financial Dashboards Module 7: AI for Compliance, Risk & Audit Support
1300 – 1400	Lunch	Lunch
1400 – 1515	Module 3: Microsoft Copilot & Excel AI for Finance Teams	Module 8: AI – Driven Financial Strategy & Departmental AI Roadmap
1515 – 1535	Break	Break
1550 – 1650	Module 4: Predictive Analysis & Financial Forecasting with AI	Closing: AI Innovation Showcase
1650 – 1700	Evaluation of Day 1 Learning Closing	Evaluation of Learning/ Certificate presentation Closing



About the Trainer

Manimaran Thiruvassagam, better known as Mahesh, is a dynamic trainer, consultant, and strategist with over 20 years of experience at the intersection of technology, digital marketing, and AI – driven business transformation.

He holds a BSc (Hons) in Computing (Multimedia) from Staffordshire University (UK) and Advanced Diplomas in Engineering & Software Development from APIIT and Wigan & Leigh College (UK). Mahesh is an HRDCorp Accredited Trainer and is certified in Data Analytics and VUCA Leadership, reflecting his deep expertise in both technical and strategic disciplines.

As an industry practitioner and educator, Mahesh has worked with corporate leaders, entrepreneurs, and government agencies to help them navigate Malaysia’s fast – evolving digital landscape. His workshops are known for bridging complex AI and PDPA concepts with real – world governance and business applications, empowering participants to lead responsibly in a data-driven era.

Mahesh has trained and collaborated with organizations such as MIHRM, The Star Media Group, Malaysian Hotel Association, and Gamuda Land, delivering programs that combine strategic foresight, technical acumen, and business creativity. His facilitation style is engaging, pragmatic, and outcome – oriented, helping leaders translate knowledge into measurable action.

Core Expertise

AI for Business Growth & Expansion: Integrating AI across HR, Finance, Marketing, and administrative functions; AI Process Automation & Workflow Optimization; Generative AI (Text, Image, Video, Avatar Creation).

Digital & Growth Marketing: Funnel Building & Lead Generation Systems; Brand Strategy, Storytelling & Campaign Design; AI-Powered Content Creation & Social Media Management.

Corporate Upskilling & Transformation: AI Skills for Non – Technical Teams; Strategic Planning & Rapid Foresight; Presentation Mastery & Visual Communication.

Creative & Technical Skills: Advanced Multimedia Design (Adobe Suite, Web UI, Video Editing); Marketing Collateral Development; Pitch Deck & Event Branding.

Ethical AI & Data Governance: Translating PDPA compliance, AI ethics, and governance guidelines into clear, actionable leadership frameworks.

Manimaran Thiruvassagam (Mahesh)

Accredited HRDCorp Trainer | AI & Growth Specialist | Designer & Consultant



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